

Upgrade Enrollment Form

HS University
P.O. Box 2482
Cordova, TN 38088-2482
Phone: 1-888-282-7817
Fax: (901) 748-0297

HS University's credential and license is a "collegiate diploma". It is a post-secondary academic process of establishing the qualifications of professionals in Head Start programs. Candidates that would like to transfer their current credential or license to HS University's credential or license must complete the form below and fax it to (901) 748-0297.

Date: _____

Student ID: _____

Student Name: _____

Credential held: _____

Credential Agency: _____

Upgrade Fee Enclosed: _____ (\$195 per person)

- Administrative Credential:** Automatic 3 year status (Upgrade fee of \$195 should be included)
 - 45 CECs must be maintain during the three years
- Management License:** Move to next level (\$295 enrollment per student)

Signature: _____ Date: _____

Upgrade Fee: \$195.00 \$295.00 (Next Level Advancement)

Payment Method: ___ American Express ___ Visa ___ MasterCard ___ Discover
Card No: _____ Expiration Date: _____ SCode: _____
Signature: _____ Date: _____

For Office Use only!

Upgrade Date: _____ Received by: _____

Student Advisor: _____

Team Meeting Set: _____ Assessment Deadline: _____

Decision: